



**SOUTH SAN FRANCISCO
CONFERENCE CENTER**

**SOUTH SAN FRANCISCO CONFERENCE CENTER
REGULAR AUTHORITY MEETING**

Tuesday, February 17, 2026 – 5:15 p.m.
255 South Airport Blvd., South San Francisco, CA 94080

AGENDA

Call to Order – Pledge of Allegiance – Roll Call

Public Comment:

Note: For matters not otherwise listed on this agenda, the Authority welcomes your comments but is prohibited by State Law from discussing the items raised. Such items may be taken under consideration and referred to staff for further action as appropriate.

Presentation:

Recognition of Outgoing Authority Board Member.

Closed Session:

1. Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)
Title: Executive Director
2. Conference with Labor Negotiator
(Pursuant to Government Code Section 54957.6)
Agency Designated Representatives: Shila Narottam and Ali Wolf
Unrepresented Employee: Executive Director

Action Items:

1. Consideration of Resolution approving Amendment No. 4 to Employment Agreement between James McGuire and the South San Francisco Conference Center Authority (to be considered following closed session).
2. Election of Authority Chairperson for 2026.
3. Election of Authority Vice Chairperson for 2026.
4. Appoint Budget Subcommittee for the Fiscal Year 2026-2027 Budget Process.
5. Review/Approval of Minutes from December 8, 2025, Regular Meeting.
6. Consideration of Procurement of Food Services.





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Discussion Item/s:

1. Review November & December 2025 Preliminary Financial Statements.

Authority Announcements, Referrals and Future Agenda Items:

Executive Director's Report:

1. Sales Activity Report (Kathy Kearney, Director of Sales)
2. Executive Director's Updates – including Operations (Jim McGuire, Executive Director)

Next Regular Authority Board Meeting will be on Monday, April 20, 2026, at 5:15 p.m.

Adjourn

