



**SOUTH SAN FRANCISCO
CONFERENCE CENTER**

**SOUTH SAN FRANCISCO CONFERENCE CENTER
REGULAR AUTHORITY MEETING**

Monday, April 21, 2025 – 5:15 p.m.
255 South Airport Blvd., South San Francisco, CA 94080

AGENDA

Call to Order – Pledge of Allegiance – Roll Call

Public Comment:

Note: For matters not otherwise listed on this agenda, the Authority welcomes your comments but is prohibited by State Law from discussing the items raised. Such items may be taken under consideration and referred to staff for further action as appropriate.

Closed Session:

Conference with Labor Negotiator

(Pursuant to Government Code Section 54957.6)

Agency Designated Representatives: Chairperson Shila Narottam and General Counsel Ali Wolf

Unrepresented Employee: Executive Director Jim McGuire

Action Items:

1. Review/Approval of Minutes from February 18, 2025 Regular Meeting.
2. Review/Approval of License Agreements with PG&E for Use of Parking Areas
 - a. Review/Approval of PG&E License Agreement for Parking Area at 255 South Airport Blvd
 - b. Review/Approval of PG&E License Agreement for Parking Area at 245 South Airport Blvd
3. Review/Approval of the proposed Fiscal Year 2025-2026 South San Francisco Conference Center Budget for submission to the City Council for Approval.
4. Review/Approval of Fiscal Year 2025–2026 Interim Funding for Ninety (90) days.

Discussion Item/s:

1. Review January & February 2025 Preliminary Financial Statements.

Authority Announcements, Referrals and Future Agenda Items:

Executive Director's Report:

1. Operations Activity Report (Cameron Fujii, Director of Operations)
2. Executive Director's Updates – including Sales (Jim McGuire, Executive Director)





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General Counsel's Report

Next Regular Authority Board Meeting will be on Monday, June 2, 2025, at 5:15 p.m.

Adjourn

