



**SOUTH SAN FRANCISCO  
CONFERENCE CENTER**

**SOUTH SAN FRANCISCO CONFERENCE CENTER  
REGULAR AUTHORITY MEETING**

Tuesday, February 18, 2025 – 5:15 p.m.  
255 South Airport Blvd., South San Francisco, CA 94080

**AGENDA**

**Call to Order – Pledge of Allegiance – Roll Call**

**Public Comment:**

Note: For matters not otherwise listed on this agenda, the Authority welcomes your comments but is prohibited by State Law from discussing the items raised. Such items may be taken under consideration and referred to staff for further action as appropriate.

**Closed Session:**

1. Public Employee Performance Evaluation  
(Pursuant to Government Code Section 54957)  
Title: Executive Director
2. Conference with Labor Negotiator  
(Pursuant to Government Code Section 54957.6)  
Agency Designated Representatives: Iyad Shihadeh and Ali Wolf  
Unrepresented Employee: Executive Director

**Action Items:**

1. Consideration of Resolution approving Amendment No. 3 to Employment Agreement between James McGuire and the South San Francisco Conference Center Authority (to be considered following closed session).
2. Election of Authority Chairperson for 2025.
3. Election of Authority Vice Chairperson for 2025.
4. Appoint Budget Subcommittee for the Fiscal Year 2025-2026 Budget Process.
5. Review/Approval of Minutes from December 9, 2024, Regular Meeting.





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**Discussion Item/s:**

1. Review November & December 2024 Preliminary Financial Statements.
2. Update on status of parking lease issue for the property in front of Park Pointe Hotel that is included within the Agreement for Reciprocal Grant of Nonexclusive License for Parking by Patrons of the South San Francisco Conference Center.

**Authority Announcements, Referrals and Future Agenda Items:**

**Executive Director's Report:**

1. Sales Activity Report (Kathy Kearney, Director of Sales)
2. Executive Director's Updates – including Operations (Jim McGuire, Executive Director)

**Next Regular Authority Board Meeting will be on Monday, April 21, 2025, at 5:15 p.m.**

**Adjourn**

