



**SOUTH SAN FRANCISCO  
CONFERENCE CENTER**

**SOUTH SAN FRANCISCO CONFERENCE CENTER**

**REGULAR AUTHORITY MEETING**

Monday, October 18, 2021 – 5:15 p.m.  
255 South Airport Blvd., South San Francisco, CA 94080

**AGENDA**

**Call to Order – Pledge of Allegiance – Roll Call**

**Public Comment:**

Note: For matters not otherwise listed on this agenda, the Authority welcomes your comments but is prohibited by State Law from discussing the items raised. Such items may be taken under consideration and referred to staff for further action as appropriate.

**Presentations:**

1. Presentation of Conference Center Staff (Dean Grubl, Executive Director).

**Action Items:**

1. Review/Approval of Minutes from the August 16, 2021, Regular Meeting.
2. December 13, 2021, Regular Authority meeting moved to December 6, 2021.

**Discussion Item/s:**

1. Review of July and August Preliminary P&L for Fiscal Year 2021-2022.

**Authority Announcements, Referrals and Future Agenda Items:**

1. Chavan & Associates, LLP concluded the audit FY2020-2021 of the Conference Center and will present their findings to the Authority during the December Regular meeting.

**Executive Director's Report:**

1. Update on Conference Center Sales Activities (Director of Sales; Kathleen Kearney).
2. Update of the FY2021-22 Capital Improvement Projects (Director of Facility Operations; Cameron Fujii).





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**CLOSED SESSION:**

1. Public Employment  
(Pursuant to Government Code Section 54957)  
Title: Executive Director

**Next Regular Authority Board Meeting will be on Monday, December 6, 2021, at 5:15 p.m.**

**Adjourn**

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