



SOUTH SAN FRANCISCO CONFERENCE CENTER

REGULAR AUTHORITY MEETING

Monday, June 5, 2017 – 5:15 p.m.
255 South Airport Blvd., South San Francisco, CA 94080

AGENDA

Call to Order – Pledge of Allegiance – Roll Call

Public Comment:

Note: For matters not otherwise listed on this agenda, the Authority welcomes your comments but is prohibited by State Law from discussing the items raised. Such items may be taken under consideration and referred to staff for further action as appropriate.

Action Items:

1. Review/Approval of Minutes from the April 17, 2017 Regular Meeting.
2. Review/Approval of Fiscal Year 2017-2018 South San Francisco Conference Center Budget.
3. Review/Approval of Fiscal Year 2017-2018 Interim Funding for Ninety (90) days.
4. Review/Approval of Meetings Manager Job Specifications.

Discussion Item/s:

1. Review of March and Preliminary April Financial Statement and Event Services for Fiscal Year 2016-2017.
2. Final Capital Improvements for Fiscal Year 2016-2017.

Authority Announcements, Referrals and Future Agenda Items:

Executive Director's Report:

1. General Managers and Director of Sales meeting recap
2. Sales and Operations Activity Report

Next Regular Authority Board Meeting will be on Monday, August 21, 2017 at 5:15 p.m.

Adjourn