



**SOUTH SAN FRANCISCO
CONFERENCE CENTER**

SOUTH SAN FRANCISCO CONFERENCE CENTER

REGULAR AUTHORITY MEETING

Monday, August 19, 2019 – 5:15 p.m.
255 South Airport Blvd., South San Francisco, CA 94080

AGENDA

Call to Order – Pledge of Allegiance – Roll Call

Public Comment:

Note: For matters not otherwise listed on this agenda, the Authority welcomes your comments but is prohibited by State Law from discussing the items raised. Such items may be taken under consideration and referred to staff for further action as appropriate.

Presentations:

1. Presentation of Conference Center Staff (Dean Grubl, Executive Director).

Action Items:

1. Review/Approval of Minutes from the June 3, 2019 Regular Meeting.

Discussion Item/s:

1. Review of June Preliminary P&L for Fiscal Year 2018-2019.
2. Review of July Preliminary P&L for Fiscal Year 2019-2020.

Authority Announcements, Referrals and Future Agenda Items:

1. Chavan & Associates, LLP will be conducting the audit FY2018-2019 of the Conference Center on September 23-24, 2019 and present their findings to the Authority during the December Regular meeting.

Executive Director's Report:

1. Update on Conference Center Sales Activities (Director of Sales; Kathleen Kearney).
2. Update of the FY2019-20 Capital Improvement Projects (Director of Facility Operations; Jorge Cruz and Facility Services Manager; Cameron Fujii).

Next Regular Authority Board Meeting will be on Monday, October 21, 2019 at 5:15 p.m.

Adjourn

