



SOUTH SAN FRANCISCO CONFERENCE CENTER

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REGULAR AUTHORITY MEETING

Monday, August 20, 2018 – 5:15 p.m.
255 South Airport Blvd., South San Francisco, CA 94080

AGENDA

Call to Order – Pledge of Allegiance – Roll Call

Public Comment:

Note: For matters not otherwise listed on this agenda, the Authority welcomes your comments but is prohibited by State Law from discussing the items raised. Such items may be taken under consideration and referred to staff for further action as appropriate.

Presentations:

1. Presentation of Conference Center Staff (Dean Grubl, Executive Director).

Action Items:

1. Review/Approval of Minutes from the June 4, 2018 Regular Meeting.
2. Consideration of Amendment No. 5 to Employment Agreement between the Conference Center Authority and Dean Grubl

Discussion Item/s:

1. Review of July Preliminary Financial Statement for Fiscal Year 2018-2019
2. Review of Pace Report for Fiscal Year 2018-2019.

Authority Announcements, Referrals and Future Agenda Items:

1. Chavan & Associates, LLP will be conducting the audit FY2017-2018 of the Conference Center on September 20-21, 2018 and present their findings to the Authority during the December Regular meeting.

Executive Director's Report:

1. Update on Conference Center Sales Activities (Director of Sales; Kathleen Kearney).
2. Update of the FY2018-19 Capital Improvement Projects (Director of Facility Operations; Jorge Cruz and Facility Services Manager; Waledmar Tulik).

CLOSED SESSION:

1. Conference with Labor Negotiator
(Pursuant to Government Code Section 54957.6)
Unrepresented Employee: Executive Director
Authority Negotiators: Steve Mattas

Next Regular Authority Board Meeting will be on Monday, October 15, 2018 at 5:15 p.m.

Adjourn